

NADI Member Event Checklist

- Few days in advance
 - Sign up for the event
 - Respond to the reminder email within 48 hours
 - If you need a ride, please let us know through the email!
 - Be aware of the member attendance policies when responding to emails.
- Day of/At the event
 - Wear appropriate clothing and bring your BP kit (write your name on it!)
 - NADI Shirt (or regular polo) and jeans
 - More formal attire works as well!
 - NO SWEATPANTS!
 - You also may want to bring a water bottle
 - Please do not bring any food!
 - Rides
 - If you are getting picked up, be ready at specified time!
 - If not, please arrive to the event 15 minutes early
 - Contact E-board members through groupme or phone number (listed on the spreadsheet in the first column) if you have any questions about the event!
 - Roles
 - Everyone helps with set-up and clean-up!
 - E-board member is responsible for taking down information for bringing people in/recording data for research/supervising volunteers
 - Age, Sex, BP, BG, Pulse, BMI
 - Members are responsible for taking the vitals and may help with bringing people in and recording data
 - E-boards on directing potential patients
 - 2 people on BP/Pulse
 - 1 person on BG
 - 1 person BMI
 - **Members will rotate through roles!**
 - Behavior at events
 - Please maintain a professional attitude and discourse!
 - No swearing, inappropriate discussions, etc.
- After the event
 - If you have any feedback, please let us know!
 - We will send you a Google form after each event to reflect on your experience
 - If you would like to know the number of volunteer hours you have completed with NADI, please email us! (rutgers.nadi@gmail.com)!